

**David E. Briggs, LCPC**

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**Limits of Confidentiality**

Your records are the property of David E. Briggs, LCPC and shall be treated as confidential. To comply with state and federal laws regarding patient confidentiality, your records will not be released without the properly executed written consent. If you choose to keep a third party informed of your progress in counseling (i.e. employer, teacher, psychiatrist, etc.), it will be necessary to complete a "Release of Information Form" that will be kept on file. Everything about your care will be held in strictest confidence, with the exceptions of those situations in which I am required by law to report.

The following circumstances are an exception to keeping confidentiality and are required by law to report:

- When a client communicates threat of bodily injury to self or another person or is suicidal.
- When there is reasonable suspicion of abuse to a child or a dependent adult which has occurred or will occur.
- When information is required by law or is ordered by the court.

It is important to remember that electronic communication such as email, faxes and cell phone calls are not secure. Please keep this in mind when using these forms of communication. Please ask if you have questions about confidentiality.

I have read and understand the above information regarding confidentiality. I agree to disclose personal information with these exceptions in mind.

Client Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian of Minor Signature \_\_\_\_\_ Date \_\_\_\_\_

Therapist Signature \_\_\_\_\_ Date \_\_\_\_\_